



James Ellis
Head of Legal and Democratic Services

MEETING : AUDIT AND GOVERNANCE COMMITTEE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : WEDNESDAY 28 MAY 2025
TIME : 7.00 PM

PLEASE NOTE TIME AND VENUE

This meeting will be live streamed on the Council's Youtube page:
<https://www.youtube.com/user/EastHertsDistrict>

MEMBERS OF THE COMMITTEE

Councillor Martin Adams (Chair)

Councillors B Deering, C Hart, S Nicholls, D Willcocks, G Williamson and D Woollcombe

Mr M Poppy and Mr N Sharman

Substitutes

Conservative Group: Councillor J Wyllie
Green Group: Councillors M Connolly and N Cox
Labour Group: Councillor D Jacobs
Liberal Democrat Group: Councillors S Marlow and M Swainston

(Note: Substitution arrangements must be notified by the absent Member to Democratic Services 24 hours before the meeting)

CONTACT OFFICER:

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Disclosable Pecuniary Interests

A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:

- must not participate in any discussion of the matter at the meeting;
- must not participate in any vote taken on the matter at the meeting;
- must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
- if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
- must leave the room while any discussion or voting takes place.

Public Attendance

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The Council operates a paperless policy in respect of agendas at committee meetings and the Council will no longer be providing spare copies of Agendas for the Public at Committee Meetings. The mod.gov app is available to download for free from app stores for electronic devices. You can use the mod.gov app to access, annotate and keep all committee paperwork on your mobile device.

Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.

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AGENDA

1. Appointment of Vice-Chair for 2025/26
2. Apologies
To receive any apologies for absence
3. Minutes - 22 April 2025 (Pages 6 - 16)
To approve as a correct record the minutes of the meeting held on 22 April 2025.
4. Chair's Announcements
5. Declarations of Interest
To receive any declarations of interest.
6. Data Protection Update (Pages 17 - 21)
7. Annual Assurance Statement and Internal Audit Annual Report 2024/25 (Pages 22 - 52)
8. Provisional Outturn 2023/24 & 2023/24 Draft Statement of Accounts (Pages 53 - 151)
9. 2024/25 Accounting Policies (Pages 152 - 160)
10. Monitoring 2024/25 quarter 4 corporate risk register (Pages 161 - 166)
11. Social Value Policy 2025-2030 (Pages 167 - 178)
12. Annual Leisure Contract Performance Report (Pages 179 - 198)
13. Audit and Governance Committee Work Programme (Pages 199 - 207)

14. Urgent Items

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.